

**McDonough District Hospital  
Board of Directors Meeting  
October 18, 2021**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, October 18, 2021 at 5:30 p.m. in the Third Floor Board Room. The meeting was called to order by Dr. Richard Iverson, Chairman, MDH Board of Directors. The following Board members were present: Andy Baker, Laura Chaffee, Scott Clauson, Dr. Curt Farr, Jere Greuel, Dr. Richard Iverson, Kathleen Neumann, Dan O'Neill and Carol Steward.

Also present: Brian E. Dietz, FACHE, President/CEO  
Dr. Jeff Sparks, President Medical Staff  
Dr. Amy Waschull, Medical Staff President Elect  
Dr. Ed Card, Chief Medical Officer  
Wanda Foster, Chief Nursing Officer  
Bill Murdock, VP Finance / CFO  
Peter Rao, VP Physician Services  
Adrian MacGregor, VP Business Development/Outreach/Compliance/Strategic Planning  
Pat Osterman, Director/Public Relations & Marketing  
Bill Corbin, Chief Human Resources Officer  
Becky Paulsen, VP Foundation  
Ronda Baker, Executive Secretary

Pat Stout, McDonough County Voice (via StarLeaf videoconferencing)

**Consent Agenda**

Minutes of the MDH Board meeting and executive session minutes from July 19, 2021 were reviewed.

**A motion was made by Scott Clauson and seconded by Carol Steward to approve the MDH Board meeting minutes and executive session minutes from July 19, 2021. Motion carried.**

**Public Comment**

There was none at this time.

**Medical Staff Reports / Updates**

Dr. Jeff Sparks, President Medical Staff Report

The medical staff applications were reviewed that have been approved by Credentials/Bylaws Committee and Medical Executive Committee, Telemedicine Staff: Mayte Gierbolini, MD and Richard Wilson, MD, Contract Staff: Fahad M. Iqbal, MD, additional privileges.

**A motion was made by Jere Greuel and seconded by Dan O'Neill that Telemedicine Staff: Mayte Gierbolini, MD, Richard Wilson, MD, Contract Staff: Fahad M. Iqbal, MD, additional privileges, be placed on the provisional staff with privileges as requested. Motion carried.**

Review and Approve MDH Medical Staff Reappointments

**A motion was made by Dr. Farr and seconded by Carol Steward to approve the MDH Medical Staff reappointments. Motion carried.**

Sub-Committee of the Board of Directors Provider Credentials (Information Only)

Initial appointments were reviewed to include, Contract Staff: Naveed Zafar, MD, Enas Shanshen, MD and Laura Peck, DO, Allied Health Professional Staff: Matthew Moyes, FNP and Kenneth Schwerman, FNP.

Additional privileges information was reviewed to include, Julie Anne Shepherd, MD. Core Privilege Forms approval information was reviewed.

The MDH Board of Directors thanked Dr. Sparks for serving the past two years in his role as Medical Staff President.

Dr. Ed Card, Chief Medical Officer (CMO) Report

Reports were shared regarding, 2021 Leapfrog score information, Medicare compare information, MDH case management key performance indicators, clinical documentation improvement (CDI), PEPPER information and NRC information. Medical Staff office updates were discussed.

### **Administrative Standing Reports / Updates**

Brian E. Dietz, FACHE, President / CEO

Information was shared regarding, recent healthcare articles, Home Care and Hospice, covered entrances for Health Service Building (HSB) 1 and 2, telehealth, outpatient revenue, Convenient Care, Covid-19 patient data and MDH operating expense summary.

Wanda Foster, Chief Nursing Officer Report - Incident Command Update

Updates included information regarding, Covid-19 cases in McDonough County, McDonough County's test positivity rate, Covid-19 vaccination information, inpatient admissions, infusion services for Covid-19 patients, county partners meetings, pediatric patients, the influenza vaccination program, nursing, emergency preparedness and booster vaccination plan. Agency nurses, State of Illinois agency nurses contract and evaluation information was discussed.

Bill Murdock, Vice President Finance / CFO

Highlights were shared to include, operating income, volumes, net patient revenue, provider relief funds, revenues, expenses, the balance sheet, the audit process, the captive insurance company, the payroll protection program and the refinancing of bonds.

Adrian MacGregor, Vice President Business Development / Strategic Planning / Compliance Officer

Updates included information regarding, campus beautification, the exterior signage program, Springfield Clinic expansion, HSB 1: radiology suite, MDH security services, an outreach program for 1<sup>st</sup> responders, marketing activity and compliance. Adrian MacGregor thanked JR Hyde, MDH landscaper/groundskeeper for his work.

Peter Rao, Vice President MDH Medical Group

Updates included information regarding, physician/provider recruitment, market demographics, general surgery opportunities in the US / Illinois, an MDH family practice provider, a family practice candidate visit, family medicine demographics, a nurse practitioner starting in January, the pediatrician starting next year, Convenient Clinic reserve a spot and behavioral health.

Bill Corbin, Chief Human Resources Officer

Updates included information regarding, the applicant tracking system, launching of an employee recognition tool, market adjustment, MDH employee years of service celebration, employee / physician engagement survey, a performance evaluation tool, pay policies / procedures, the employee handbook, new hires / terminations, current job openings, FMLA and workers compensation, the MDH employee turnover report and the MDH vacancy report.

Becky Paulsen, Vice President Foundation

Information was shared to include, the MDH Foundation bylaws update, the MDH donor boards, the Champions of Care Program, the MDH Golf Outing, the Festival of Trees event and the Teddy Bear Social.

**Committee Standing Reports**

**Finance Committee Report**

Review and Recommend Approval of Finance Committee Minutes: August 31 and October 14, 2021

**A motion was made by Andy Baker and seconded by Dan O'Neill to approve the Finance Committee meeting minutes of August 31 and October 14, 2021. Motion carried.**

Review and Recommend Approval for Additional Signage Project

**A motion was made by Kathy Neumann and seconded by Jere Greuel to approve additional funds of \$138,774 for MDH building signage. A roll call vote was taken.**

|         | <u>Yea</u> | <u>Nay</u> |
|---------|------------|------------|
| Baker   | x          |            |
| Chaffee | x          |            |
| Clauson | x          |            |
| Farr    | x          |            |
| Greuel  | x          |            |
| Iverson | x          |            |
| Neumann | x          |            |
| O'Neill |            | x          |
| Steward | x          |            |

**Motion carried.**

**Old Business**

There was none at this time.

**New Business**

MDH Chairman of the Board to name Nominating Committee for purposes of recommending a slate of Board of Director Officers, calendar year 2022

Kathy Neumann and Laura Chaffee will perform this function as the Nominating Committee.

Board of Directors Self-Assessment Analysis

MDH Board of Director and governance education, obligations and orientation, board meeting frequency and transparency was discussed.

**At 7:40 p.m. a motion was made by Scott Clauson and seconded by Andy Baker to move into executive session for the purposes of open meeting act exception: 5 ILCS 120/(c)(1) the appointment, employment, compensation, discipline, performance , or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, executive session for the purposes of open meetings act exception 17 (5 ILCS §120/2(c)(17)). The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body and executive session for the purposes of open meetings act exception: 5 ILCS120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. A roll call vote was taken.**

|         | <u>Yea</u> | <u>Nay</u> |
|---------|------------|------------|
| Baker   | x          |            |
| Chaffee | x          |            |
| Clauson | x          |            |
| Farr    | x          |            |
| Greuel  | x          |            |
| Iverson | x          |            |
| Neumann | x          |            |

O'Neill            x  
Steward            x

**Motion carried.**

At 8:45 p.m., the meeting returned to regular session with the nine board members present along with Brian E. Dietz and Ronda Baker.

The chiller removal process from the main building roof was discussed.

**At 8:45 p.m., with no further business to discuss, a motion was made by Kathy Neumann and seconded by Jere Greuel to adjourn. Motion carried.**

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Scott Clauson  
Secretary/Treasurer MDH Board of Directors