

**McDonough District Hospital
Board of Directors Meeting
April 19, 2021**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, April 19, 2021 at 5:30 p.m. in Auditorium A. The meeting was called to order by Dr. Richard Iverson, Chairman, MDH Board of Directors. The following Board members were present: Andy Baker, Laura Chaffee, Scott Clauson, Dr. Curt Farr, Jere Greuel, Dr. Richard Iverson, Kathleen Neumann, Dan O'Neill and Carol Steward.

Also present: Brian E. Dietz, FACHE, President/CEO
Dr. Jeff Sparks, President Medical Staff
Dr. Ed Card, Chief Medical Officer
Wanda Foster, Chief Nursing Officer
Bill Murdock, Chief Financial Officer
Peter Rao, VP Physician Services
Adrian MacGregor, VP Business Development/Outreach/Compliance/Strategic Planning
Pat Osterman, Director/Public Relations & Marketing
Bill Corbin, Chief Human Resources Officer
Becky Paulsen, VP Foundation
Ronda Baker, Executive Secretary

Pat Stout, McDonough County Voice (via StarLeaf videoconferencing)

Consent Agenda

The minutes of the MDH Board meeting and executive session minutes from February 18, 2021 were reviewed.

A motion was made by Andy Baker and seconded by Laura Chaffee to approve the MDH Board meeting minutes and executive session minutes from February 18, 2021. Motion carried.

Public Comment

There was none at this time.

Administrative Standing Reports / Updates

Brian E. Dietz, FACHE, President / CEO

Updates included information regarding, Operation Council meetings, the vaccination clinic scheduled for Tuesday, April 20, the conference call with Senator Durbin, Critical Access Hospitals, upcoming CEO Sessions for staff, future drive-thru opportunities, the quarterly, MDH Board of Director meeting schedule and the credentialing process.

Wanda Foster, Chief Nursing Officer Report - Incident Command Update

Updates included information regarding, Covid-19 inpatient admissions, outpatient infusion therapy, immunization clinics and the media announcements, Pfizer vaccine supply, swing bed restart, MCN policy and procedure software implementation, The Joint Commission (TJC) mock survey, nurse staffing, National Nurses Week, National Hospital Week and ER / Envision.

Bill Murdock, Chief Financial Officer

Updates included information regarding, 3rd quarter of the fiscal year operating income, volumes, net patient revenue, revenue cycle strategic initiatives, CURES funding, revenues, expenses, volumes, the balance sheet, the FY2021 financial audit, work being done on the budget, captive insurance and rural health clinic revenue realization.

Adrian MacGregor, Vice President Business Development / Strategic Planning / Compliance Officer
Updates included information regarding, exterior signage, OBGYN clinic relocation, the MDH Drive Thru facility services, Springfield Clinic expansion, the re-purpose of five rooms – 3rd floor (west), parking lot improvements, facility plan, MDH Pharmacy, Acute Care/ICU consolidation, the landscaping plan for HSB 1 and HSB 2, MDH Radiology Suite/HSB 1 (second floor), existing projects – FY '21, employer network, clinical partnerships, legislative affairs, the MDH website, marketing, social media and advertising.

Peter Rao, Vice President MDH Medical Group

Updates included information regarding, physician/provider recruitment for general surgery, orthopedic surgery, psychiatry, pediatrics, a nurse practitioner, Bushnell Clinic and internal medicine. Information was also shared regarding, telehealth services, behavioral health crisis intervention, after-hours nurse triage line for MDH Medical Group Primary Care, the OB/Gyn open house and a planning session with providers.

Bill Corbin, Chief Human Resources Officer

Updates included information regarding, February - April 2021 Human Resources statistics, Kronos Workforce Ready, the paid time off (PTO) bank, the review/update of policies, the current number of MDH employees, current position openings, workers compensation summary, performance evaluations, the employee probationary period and the transition to Blue Cross Blue Shield (BCBS).

Becky Paulsen, Vice President Foundation

Updates included information regarding, the Foundation Plan, account structure, foundation personnel / positions, the budget process, PROS, the Summer Block Party for staff, the MDH Golf tournament, the MDH Magazine, the OB/GYN open house, the Reach Out & Read program, receipts from February and March, Hospice income for February / March, Planned Giving webinars, the scholarship program, Operations Council meetings and an annual virtual conference.

Medical Staff Reports / Updates

Dr. Ed Card, Chief Medical Officer (CMO) Report

The credentialing process for providers was discussed, the MDH Star Rating, the measure groups for reporting purposes towards the Hospital Star Rating, patient satisfaction, Covid-19 updates, the hand hygiene report, the clinical document improvement program efforts, sepsis measures, Hospital Consumer Assessment of Health Care Providers (HCAHPS) star rating 2021, the NRC report, patient advocacy.

Dr. Jeff Sparks, President Medical Staff Report

The medical staff applications were reviewed that have been approved by Credentials/Bylaws Committee and Medical Executive Committee, Contract Staff: Scott C. Chang, MD, Mary A. Harvey, MD, Brian T. McGinn, MD, Sara C. Soule, MD, James Parker, MD and Allied Health Professional Staff: Elizabeth Cheney,

A motion was made by Andy Baker and seconded by Dr. Farr that Contract Staff: Scott C. Chang, MD, Mary A. Harvey, MD, Brian T. McGinn, MD, Sara C. Soule, MD, James Parker, MD and Allied Health Professional Staff: Elizabeth Cheney, be placed on the provisional staff with privileges as requested. Motion carried.

Dr. Sparks discussed the MDH Medical Staff Bylaws change for on call requirements.

A motion was made by Scott Clauson and seconded by Jere Greuel to approve the MDH Medical Staff Bylaws change for on call requirements. Motion carried.

Finance Committee Report

Highlights from the Finance Committee meeting, April 15, 2021, were reviewed.

A motion was made by Dan O’Neill and seconded by Jere Greuel to approve the Finance Committee minutes from April 15, 2021. Motion carried.

The Captive Insurance Program information from Gallagher was reviewed.

A motion was made by Jere Greuel and seconded by Dan O’Neill to approve the Captive Insurance Program. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Farr	x	
Greuel	x	
Iverson	x	
Neumann	x	
O’Neill	x	
Steward	x	

Motion carried.

Old Business

There was none at this time.

New Business

At 7:25 p.m., a motion was made by Scott Clauson and seconded by Jere Greuel to move into executive session for the purposes of open meetings act exception: 5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and executive session for the purposes of open meetings act exception 17 (5 ILCS §120/2(c)(17)). The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Farr	x	
Greuel	x	
Iverson	x	
Neumann	x	
O’Neill	x	
Steward	x	

Motion carried.

At 8:05 p.m., the meeting returned to regular session with the nine board members present along with Brian E. Dietz and Ronda Baker.

At 8:05 p.m., with no further business to discuss, a motion was made by Scott Clauson and seconded by Carol Steward to adjourn. Motion carried.

Scott Clauson
Secretary/Treasurer MDH Board of Directors