

**McDonough District Hospital
Board of Directors Meeting
November 16, 2020**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, November 16, 2020 at 5:30 p.m. in Auditorium A. The meeting was called to order by Dr. Richard Iverson, Chairman, MDH Board of Directors. The following Board members were present: Andy Baker, Laura Chaffee, Scott Clauson, Dr. Curt Farr, Jere Greuel, Dr. Richard Iverson, Kathleen Neumann, Dan O'Neill and Carol Steward.

Also present: Brian E. Dietz, FACHE, President/CEO
Dr. Jeff Sparks, President Medical Staff
Dr. Ed Card, Chief Medical Officer (via StarLeaf videoconferencing)
Wanda Foster, Chief Nursing Officer (via StarLeaf videoconferencing)
Bill Murdock, Chief Financial Officer (via StarLeaf videoconferencing)
Peter Rao, VP Physician Services (via StarLeaf videoconferencing)
Adrian MacGregor, VP Business Development/Outreach/Compliance/Strategic Planning (via StarLeaf videoconferencing)
Pat Osterman, Director/Public Relations & Marketing (via StarLeaf videoconferencing)
Bill Corbin, Chief Human Resources Officer (via StarLeaf videoconferencing)
Albert Ferrabone, Chief Quality Officer (via StarLeaf videoconferencing)
Ronda Baker, Executive Secretary

Pat Stout, McDonough County Voice (via StarLeaf videoconferencing)

Consent Agenda

The minutes of the MDH Board meeting and executive session minutes from October 26, 2020 were reviewed.

A motion was made by Jere Greuel and seconded by Laura Chaffee to approve the MDH Board meeting minutes and executive session minutes from October 26, 2020. Motion carried.

Public Comment

There was none at this time.

President/CEO's Report/Senior Leadership Team Report

The report was included in the Board packet. Progress updates on the construction of the steel building, patient census, OB/Gyn coverage, a site visit with an internist candidate, CRNA's, podcasts and cross training staff was discussed.

A recent patient satisfaction experience was shared.

Billboards regarding the Women's Center were discussed.

Date corrections for the Board Report were noted.

Incident Command Update

Current inpatient numbers, Covid positive cumulative numbers since April, personal protective equipment (PPE) allocation and usage / days on hand, equipment on hand for respiratory care, cross-training of staff, drive thru testing numbers, rapid screen (PCR) cartridges, long term care facility calls and Covid-19 vaccination information was discussed.

Families First Coronavirus Response Act information was discussed.

Chief Medical Officer (CMO) Report

Dr. Card discussed patient census, best use of space for patients, Remdesivir, convalescent plasma, Bamlanivumab information, the Star Rating report, the review of data regarding quality measures, patient advocate information and customer service survey information.

Finance Committee Report

Finance Committee minutes from November 5, 2020 were included in the Board packet.

A motion was made by Andy Baker and seconded by Dr. Farr to approve the Finance Committee minutes from November 5, 2020. Motion carried.

Review and Request Approval of the Paid Time Off (PTO) Plan
The group discussed the current MDH benefits plan and the PTO plan.

A motion was made by Dr. Farr and seconded by Scott Clauson to approve the PTO plan. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Farr	x	
Greuel	x	
Iverson	x	
Neumann	x	
O'Neill	x	
Steward		x

Motion carried.

Medical Staff Report

Dr. Sparks reviewed the medical staff applications that have been approved by Credentials/Bylaws Committee and Medical Executive Committee, Contract Staff: Robert W. Gutekunst, MD, Rex W. Schulz, MD, Kirk T. Hill, MD, Nicholas D. Hunter, DO, Adam J. Lang, MD, Lamya S. Mubayed, MD, Allied Health Professional Staff – MDH Employee - Dominique B. Horne, CRNA. Information regarding an upcoming medical staff meeting was discussed.

A motion was made by Andy Baker and seconded by Scott Clauson that, Contract Staff: Robert W. Gutekunst, MD, Rex W. Schulz, MD, Kirk T. Hill, MD, Nicholas D. Hunter, DO, Adam J. Lang, MD, Lamya S. Mubayed, MD, Allied Health Professional Staff – MDH Employee - Dominique B. Horne, CRNA be placed on the provisional staff with privileges as requested. Motion carried.

Old Business

There was none at this time.

New Business

The MDH Board Self-Assessment responses were reviewed and discussed. Quality and compliance reporting along with educational opportunities were discussed.

Discussion of MDH Board of Directors Strengths Weaknesses Opportunities and Threats (SWOT) Analysis

The Board of Directors reviewed the SWOT analysis responses and will plan to prioritize items for next month's meeting.

The MDH Strategic Plan summary will be reviewed at the December Board of Directors meeting.

At 7:02 p.m., a motion was made by Andy Baker and seconded by Carol Steward to move into executive session for the purposes of open meetings act exception: 5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and executive session for the purposes of open meetings act exception 17 (5 ILCS §120/2(c)(17)). The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Farr	x	
Greuel	x	
Iverson	x	
Neumann	x	
O'Neill	x	
Steward	x	

Motion carried.

At 8:02 p.m., the meeting returned to regular session with the nine board members present along with Brian E. Dietz and Ronda Baker.

At 8:02 p.m., with no further business to discuss, a motion was made by Scott Clauson and seconded by Jere Greuel to adjourn. Motion carried.

Scott Clauson
Secretary/Treasurer MDH Board of Directors