

**McDonough District Hospital
Board of Directors Meeting
December 14, 2020**

The Board of Directors of McDonough District Hospital (MDH) met on Monday, December 14, 2020 at 5:30 p.m. in Health Service Building (HSB) I, Auditorium. The meeting was called to order by Dr. Richard Iverson, Chairman, MDH Board of Directors. The following Board members were present: Andy Baker, Laura Chaffee, Scott Clauson, Dr. Curt Farr, Jere Greuel, Dr. Richard Iverson, Kathleen Neumann, Dan O'Neill and Carol Steward.

Also present: Brian E. Dietz, FACHE, President/CEO
Dr. Jeff Sparks, President Medical Staff
Dr. Ed Card, Chief Medical Officer
Wanda Foster, Chief Nursing Officer
Bill Murdock, Chief Financial Officer
Peter Rao, VP Physician Services
Adrian MacGregor, VP Business Development/Outreach/Compliance/Strategic Planning
Pat Osterman, Director/Public Relations & Marketing
Bill Corbin, Chief Human Resources Officer
Albert Ferrabone, Chief Quality Officer
Becky Paulsen, VP Foundation
Ronda Baker, Executive Secretary

Pat Stout, McDonough County Voice (via StarLeaf videoconferencing)

Becky Paulsen, VP of Foundation was introduced to the group.

Consent Agenda

The minutes of the MDH Board meeting and executive session minutes from November 16, 2020 were reviewed.

A motion was made by Dan O'Neill and seconded by Carol Steward to approve the MDH Board meeting minutes and executive session minutes from November 16, 2020. Motion carried.

Public Comment

There was none at this time.

President/CEO's Report/Senior Leadership Team Report

The report was included in the Board packet. Employment of a CRNA, the MDH Strategic Plan, the ribbon cutting for the new building and the staffing and traffic plan related to the new building was discussed.

Incident Command Update

The teamwork with the McDonough County Health Department regarding the Covid-19 vaccine, the ICARE program, the logistics plan for the vaccine, the chain of custody, the storing and administration of the vaccine, the vaccine series, vaccine guidelines and immunization records documentation was discussed.

Chief Medical Officer (CMO) Report

Dr. Card discussed HCAHPS (Hospital Consumer Assessment of Healthcare Providers), the transition to NRC for patient experience information, the training NRC will provide, the work on the star rating system, improvement efforts related to sepsis and new treatments related to Covid-19.

Finance Committee Report

Finance Committee minutes from December 10, 2020 were included in the Board packet.

A motion was made by Andy Baker and seconded by Jere Greuel to approve the Finance Committee minutes from December 10, 2020. Motion carried.

Review and Request Approval of the Paid Time Off (PTO) Plan

The group discussed the development of the plan for compensation that will be reviewed at the January board meeting.

Medical Staff Report

Dr. Sparks reviewed the medical staff applications that have been approved by Credentials/Bylaws Committee and Medical Executive Committee, Contract Staff: Joseph P. Williams, III, MD, Paul J. Pace, MD, Robert C. Glenn, MD, Lisa Collazzo, MD and Allied Health Professional Staff: Andrea Griego, CRNA. The list of MDH medical staff reappointments for period of 01/01/2021 to 12/31/2022 were reviewed.

A motion was made by Dr. Farr and seconded by Jere Greuel that, Contract Staff: Joseph P. Williams, III, MD, Paul J. Pace, MD, Robert C. Glenn, MD, Lisa Collazzo, MD and Allied Health Professional Staff: Andrea Griego, CRNA and that the MDH medical staff reappointments for period of 01/01/2021 to 12/31/2022 be placed on the provisional staff with privileges as requested. Motion carried.

Orthopedic coverage at MDH was discussed.

Old Business

Discussion of MDH Board of Directors Strengths Weaknesses Opportunities and Threats (SWOT) Analysis

The prioritized SWOT analysis was reviewed by the group. Improvement efforts, follow up, tracking, assistance from a WIU student regarding this project and the plan to report back in January or February on this was discussed.

New Business

MDH Board Bylaws

The MDH Board Bylaws were reviewed by the group and a few changes were suggested. The next review of the bylaws will be at the January meeting.

MDH Chairman of the Board to name Nominating Committee Members for purposes of Board Officers for Calendar Year 2021

Dr. Iverson named Kathy Neumann and Carol Steward to the Nominating Committee.

It was mentioned that Dr. Sparks did a fine job of facilitating the recent Medical Staff meeting.

The Board of Directors suggested that the patient advocate attend the January board meeting.

At 6:47 p.m., a motion was made by Andy Baker and seconded by Carol Steward to move into executive session for the purposes of open meetings act exception: 5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, executive session for the purposes of open meetings act

exception 17 (5 ILCS §120/2(c)(17)). The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body and executive session for the purposes of open meetings act exception 2(c)(21) semi-annual review of minutes. A roll call vote was taken.

	<u>Yea</u>	<u>Nay</u>
Baker	x	
Chaffee	x	
Clauson	x	
Farr	x	
Greuel	x	
Iverson	x	
Neumann	x	
O'Neill	x	
Steward	x	

Motion carried.

At 7:00 p.m., the meeting returned to regular session with the nine board members present along with Brian E. Dietz and Ronda Baker.

A patient case and care provided was discussed.

A Quality Committee, medical staff involvement in meetings and Tumor Board meetings were discussed.

Appreciation of the MDH podcasts was mentioned.

At 7:46 p.m., with no further business to discuss, a motion was made by Jere Greuel and seconded by Scott Clauson to adjourn. Motion carried.

Scott Clauson
Secretary/Treasurer MDH Board of Directors